

Journalism and Communication Student Exchange Programmes (2024-25)

Supplementary Information

- **Special Notes**

- Students should bear in mind that it is possible for the universities to suspend their exchange programmes for any unforeseeable circumstances. The School also reserves the right to cancel outbound exchange activities should it be made advisable.
- Therefore, students are advised not to make any non-refundable financial obligations in connection with the exchange at this point.
- Students who have accepted a term-time exchange offer from any CUHK units (including our School) will not be granted any offer by OAL due to limited places.

- **Eligibility** (Must be before earning all credit units required for graduation)

CUHK students who have satisfied all graduation requirements shall graduate. Therefore, students are strongly recommended to check the credit unit requirements of their major programmes and plan in advance of their academic studies so as to go on exchange before earning all credit units required for CUHK graduation.

Students whose expected graduate date is 31 December 2023 are not eligible for any exchange programmes in 2024-25.

- **Summer Internship for Year-3 Students**

For Year-3 students who need to take the compulsory internship during the summer break, please make sure that the exchange period will not clash with your summer internship (normally from June to August). You should understand that going on exchange in Term 2 might make it difficult to get internship opportunities. Please consult your Academic Advisor before applying.

- **Maximum Cumulative Period of Exchange**

During the entire study period at CUHK, each student can go on exchange for a maximum of one academic year, i.e. two regular terms plus one summer. Students who have been on exchange for one academic year are not allowed to apply.

- **Exchange Interview**

There is no interview arrangement for exchange programmes in 2024-25.

- **Important Dates**

The online application will be closed after 11:59pm, 31 October 2023. Late submissions will not be considered. The placement results will be announced to successful applicants by email in January 2024.

- **Overseas Accommodation**

Students should be aware that not all host universities can provide on-campus accommodation to exchange students due to very limited hostel places. However, host universities will try their best to assist you in finding housing near the campus.

- **Change of Exchange Period**

In general, the request for change of exchange period from one semester to another can be considered if you submit it before mid-February 2024. In some cases, the request might not be accepted due to host university's restrictions such as the availability of accommodation. However, students are not allowed to change the exchange period from one semester to one year.

- **Swap of Quota**

Students are not allowed to swap exchange opportunities with each other.

- **2nd Round Placement**

No new applications will be accepted for 2nd round placement. Unfilled quota from 1st round will be re-allocated and the result will be announced to successful applicants by email or phone in February 2024.

- **Withdrawal after Accepting An Offer**

For withdrawal, students need to send an email to Mr. Ivan Law (ivanlaw@cuhk.edu.hk) with compelling reasons and necessary supporting documents. Students must consider all possibilities carefully before accepting an offer.

- **Official Transcript**

You do not need to submit your official transcript to the School for the online application. However, once you are nominated by the School to the host university, they will request you to submit an official transcript for admission.

- **Credit Transfer**

Students should observe the [guidelines and regulations for credit transfer / unit exemption](#) as set out by the Registration and Examination Section. Applications for credit transfer of major courses will only be considered after you complete your exchange study and obtain the official transcript from your host university. To facilitate your curriculum planning, you may seek pre-approval of credit transfer by filling out the [course equivalence form](#), which can be obtained by request.

Please be reminded that there is no guarantee of a successful enrolment in your interested courses at your host university. Therefore, you should not rely on specific courses offered by your host university to satisfy the graduation requirements at CUHK.