

Student Academic Exchange in 2019-20

FAQ

- **Eligibility of Final-Year Students**

Students whose expected graduation date is 31 December 2018 are not eligible for any exchange programmes in 2019-20. Students whose expected graduation date is 31 July 2019 must submit an application for extension so as to be eligible for exchange programmes in 2019-20. Under normal circumstances, those students are only eligible for exchange in the first term of 2019-20.

- **Summer Internship for Year-3 Students**

For Year-3 students who need to take internship during the summer break, please make sure that the exchange period will not clash with your summer internship (normally from June to August). You should also understand that going on exchange in Term 2 will make it difficult to get internship interviews or offers. Please consult your academic advisor before applying.

- **Exchange Interview**

There is no interview arrangement for 2019-20 exchange programme.

- **Important Dates**

Application deadline is 11:59pm, 4 December 2018. Selection result will be announced by email on or after 30 January 2019.

- **Overseas Accommodation**

Students should be aware that not all host universities can provide on-campus accommodation to exchange students due to very limited hostel places. However, the host universities will try their best to assist you in finding housing near the campus.

- **Acceptance of Offer**

Upon acceptance of the offer, students need to hand in a deposit of HK\$1,500 which will be returned to you after you receive the letter of admission from your host university.

- **Change of Exchange Period**

In general, the request of change of exchange period from one semester to another can be considered if you submit it before mid-February. In some cases, the request might not be accepted due to host university's restrictions such as the availability of accommodation. However, students are not allowed to change the exchange period from one semester to one year.

- **Swap of Quota**

Students are not allowed to do a swap individually.

- **2nd Round Placement**

No new applications will be accepted for 2nd round placement. Unfilled quota from 1st round will be re-allocated and the result will be sent to successful students by email individually from early to mid-February.

- **Withdrawal after Accepting An Offer**

For withdrawal, students need to send an email to Ms. Ivy Chow (ivychow@cuhk.edu.hk) with compelling reasons and necessary supporting documents e.g. offer letter from other units. Please note that the deposit will not be refunded under such circumstances. Students are reminded to consider all possibilities carefully before accepting an offer.

- **Official Transcript**

You do not need to submit your official transcript to the School for exchange application. However, once you are nominated by the School to the host university, they may request you to submit the transcript for admission. Since the recipients have to be an addressee in an institution, you can request the delivery to be sent to Ms. Ivy Chow at School of Journalism and Communication (R206-7, Humanities Building, CUHK) or your host university directly (if they request so).

- **Credit Transfer**

Students should observe the [guidelines and regulations for credit transfer / unit exemption](#) as set out by the Registration and Examination Section. Applications for credit transfer will only be considered after you complete your exchange study and obtain the official transcript. However, you can always consult your academic advisor or other teachers for course planning beforehand.